

**Republika e Kosovës**

**Republika Kosova-Republic of Kosovo**

***Qeveria - Vlada – Government***

***Ministria e Zhvillimit Rajonal***

***Ministarstvo za Regionalni Razvoj***

***Ministry of Regional Development***

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**Dodatak (1)**

**Prijava za Meru 1: Finansijska podrška opštinama u kapitalnim investicijama**

**Obrazac za prijavljivanje**

(Napomena: Aplikacija koja nije popunjena i potpuna sa informacijama moraće da bude popunjena i neće biti odobrena dok se ne popuni na odgovarajući način)

1. **Podnosilac zahteva**

**Opština/e podnosilac zahteva :**

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**Region razvoja \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Odgovorni kontakt službenici opštine:**

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**Predsednik**

Ime i prezime: Telefon:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Adresa:

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e- mail adresa:

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**Osoba odgovorna za ovaj projekat**

Ime i prezime: Funkcija:

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Departman: Telefon:

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Adresa:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

e- mail adresa:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **PARTNERSKA OPŠTINA/E**

**Region razvoja \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Detalji kontakt detalji za partnerske opštine/u:**

**Predsednik:**

Ime i prezime: Telefon:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Adresa:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Adresa e-pošte :

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Osoba odgovorna za ovaj projekat**

Ime i prezime: Funkcija:

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Departman: Telefon:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Adresa: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

e- mail adresa: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Opis partnera.**

|  |  |
| --- | --- |
| Uloga i učešće u pripremi predloga projekta |  |
| Uloga i učešće u implementaciji projekta |  |
| Br. radnika raspoređenih na ovom projektu |  |
| Drugi relevantni resursi dodeljeni ovom projektu |  |
| Iskustvo u sličnim projektima |  |
| Istorija saradnje sa podnosiocem zahteva (prethodno iskustvo) |  |

**Izjava o partnerstvu**

Pročitao/la sam i saglasan sam sa sadržajem predloga projekta koji je podneo **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** na poziv za podnošenje prijava u okviru Programa ravnomernog regionalnog razvoja 2025 – Mera 1: Finansijska podrška opštinama u kapitalnim investicijama. Obećavam da ću raditi na ispunjavanju principa i dobre prakse partnerstva.

|  |  |
| --- | --- |
| Ime i prezime |  |
| Organizacija |  |
| Položaj |  |
| Potpis |  |
| Datum i mesto |  |

(ako ima više partnera, kopirajte format i dodajte ispod)

1. **OPŠTI PODACI O PROJEKTU**

**\*Naziv projekta:**

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**\*Maksimalna cena projekta \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ evra**

**\*Vreme realizacije projekta: od \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ do \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2025. godine**

**\*Koje prioritete iz Vaše regionalne/lokalne razvojne strategije adresuje ovaj projekat?**

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**\*Opišite trenutno stanje** (fizičko stanje lokacije u koju se planira investirati i lokaciju) *(minimalno 200 reči)*

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**\*Detalji o projektu** (tačno i detaljno opišite predlog projekta) *(minimalno 250 reči)*

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**Da li je opština ili partner(i) podnosilac zahteva uključeni u bilo koju drugu aplikaciju za RPRR 2025 sa drugom opštinom? Ako „da“, koje?**

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**Uloga partnera u realizaciji ovog projekta.**

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**Da li će ovaj projekat povećati kapacitete opštine u pitanjima ekonomskog razvoja?**

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**Da li opštine imaju jasan plan održivosti nakon završetka projekta?**

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**\*Ko će upravljati kapitalnim ulaganjem nakon završetka projekta?**

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**Kako će se održavati infrastrukturne aktivnosti?**

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1. **KLJUČNA PITANJA O PROJEKTU**

**\* Koji su opšti ciljevi i zadaci projekta?**

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**\*Koji su očekivani rezultati od realizacije ovog projekta?**

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**Zašto je ovaj projekat važan?**

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**\*Upravljanje projektom** (detaljno opišite procese, korake i ključne partnere u ovom projektu)

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**\*Koje korake treba preduzeti pre početka ovog projekta?**

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**\*Opišite pripremnu fazu projekta?**

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**\*Opišite fazu implementacije projekta**

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**\* Opišite planirani napredak u narednoj godini**

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**Opišite dugoročni uticaj ovog projekta?**

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**Navedite jedinstvene i inovativne ili originalne karakteristike ovog projekta.**

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1. **PROCENA RIZIKA ZA OVAJ PROJEKAT**

**\*Koji su rizici sa kojima se možete suočiti u realizaciji ovog projekta:? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\*Koje radnje treba preduzeti da bi se rizik ublažio?**

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1. **VRSTE PROJEKATA**

|  |  |  |  |
| --- | --- | --- | --- |
| Br. | Da li je ovo projekat uopšten? | % od ukupnog budžeta | Procenjeni trošak |
| 1. | **Kapitalne investicije:**  na primer razvoj infrastrukture |  |  |
| 2. | Ne-kapitalna ulaganja :  *u oblastima gde su koncentrisana preduzeća* |  |  |

1. **RASPORED PROJEKTNIH AKTIVNOSTI**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Br. | Aktivnosti/  Pod aktivnostima | MESEC | | | | | | | Tela koja su uključena |
| **IV** | **V** | **VI** | **VII** | **VIII** | **IX** | **X** |  |
| 1. | Nabavka |  |  |  |  |  |  |  |  |
| 2. | Radovi |  |  |  |  |  |  |  |  |
| 3. | Logistika |  |  |  |  |  |  |  |  |
| 4. | Podizanje kapaciteta za akciju |  |  |  |  |  |  |  |  |
| 5. | Vidljivost/ promotivne akcije |  |  |  |  |  |  |  |  |
| 6. | Dostavljanje rezultata projekta |  |  |  |  |  |  |  |  |
| … | Ostale aktivnosti  (molimo navedite) |  |  |  |  |  |  |  |  |

(ako je potrebno dodajte nove redove u listu projektnih aktivnosti/podaktivnosti)

1. **GLAVNA VREDNOST OVOG PROJEKTA**

**Cena projekta \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ evra**

(molimo priložite detaljan budžet kao aneks obrascu za prijavu)

1. **MORAJU SE PRILOŽITI SLEDEĆI DOKUMENTI:**
2. Imovinskopravna dokumentacija (kopija plana i posedovni list)
3. Napredni idejni projekat sa pred merom i pred računom

* Uz napredni idejni projekat mora biti priložena detaljna skica o lokaciji, lokalitetu intervencije, faze idejnog projekta moraju biti detaljne itd., skicirane u ArchiCad- u ili drugih sličnih inženjerskih programa.
* Dokazi o javnim konsultacijama tokom identifikacije i razvoja projekta kao što su: spiskovi učesnici, fotografije sa sastanaka, onlajn anketa o njihovim zahtevima o projektu itd. (veoma poželjna).

1. Potrebne saglasnosti nadležnih ministarstava (ako su za projekat potrebne takve saglasnosti)
2. Potvrda opštine o održivosti projekta
3. Potvrda Direkcije za urbanizam opštine podnosioca zahteva za regulacioni plan/zonsku kartu
4. Potvrda pravnog Departmana/kancelarije opštine podnosioca zahteva da imovina uključena u projekat nije predmet pravnog spora.
5. **PREDANOST OPŠTINA**

Mi garantujemo posvećenost opštine i opštinskog osoblja projektu.

Takođe garantujemo da će opština ispuniti sve svoje obaveze iz Smernica i prateće dokumentacije.

Od: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Od opštine Gradonačelnik opštine podnosioca prijave:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Od: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Od opštine Gradonačelnik partnerske opštine:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**